

TANZANIA PETROLEUM DEVELOPMENT CORPORATION



EOI NO. ISP-DRM-NRG/TZ/AfDB/CS04/QCBS/2018

FOR

CONSULTANCY SERVICES TO DEVELOP SUPPLIERS DATABASE AND OPPORTUNITIES IN THE EXTRACTIVE SECTOR

Expression of Interest

Date: 17th January, 2018

1. The Government of United Republic of Tanzania has received financing from the African Development Bank towards the cost of the Institutional Support Project for Domestic Resource Mobilization and Natural Resource Governance (ISP-DRM-NRG), and intends to apply part of the agreed amount for this loan to payments under the contract for Consultancy Services to Develop Suppliers Database and Opportunities in the Extractive Sector.
2. The Tanzania Petroleum Development Corporation (TPDC) on behalf of the National Economic Empowerment Council (NEEC) now invites eligible consulting firms to indicate their interest in providing the services which include but not limited to the following tasks:
 - i. Develop and establish a database within NEEC offices with relevant templates for data input into the system by various suppliers at different levels;
 - ii. Set information flow mechanisms and charts for efficient data collection, feedback, sharing and utilization;
 - iii. Develop an efficient data entry system that ensures secure transfer of all input data by various suppliers for approval by NEEC;
 - iv. Support NEEC staff and relevant stakeholders in utilization and maintenance of the database including database applications, programming, troubleshooting, and setting security controls;
 - v. The database must be in the form of a software program able to run on from Windows 7 and other current series;

- vi. Prepare future plan(s) for the database;
- vii. Rolling out of the data base to stakeholders;
- viii. Develop a database user manual and share it with NEEC staff and relevant stakeholders;
- ix. Test the developed data base and build the capacity of NEEC staff in data entry and reports production during the database testing phase.
- x. Provide Training to NEEC staff and support them to manage the system 1 year after completion of the installation and launching of the data base.
- xi. Develop a system that is accessible by both investors and local suppliers to enable investors to view the local suppliers available in the system;
- xii. Develop a system that will analyse the capacities of the local suppliers to assist in developing future capacity building programs.

The time line for the consultancy works is 5 months.

3. Interested consulting firms must provide information indicating that they are qualified to perform the services by submitting consultant's profile, description of at least three similar assignments, experience in similar conditions, availability of appropriate skills among staff, capacity to undertake the assignment etc. Interested firm should be registered with relevant bodies such as but not limited to BRELA, TRA, etc. The Consultant shall be a reputable firm which should demonstrate the necessary expertise in database development, and the lead Consultant should have adequate knowledge in any of the following fields; Computer Science, Information Technology and Computer Engineering and any other related fields with at least 10 years working experience which should include Database Development.

Consultants are strongly encouraged to associate to enhance their qualifications.

4. A consultant will be selected in accordance with the procedures set out in the Public Procurement Act No. 9 of 2011 and the Public Procurement Regulations, 2013 – Government Notice No. 446 and its amendment of 2016.
5. Selection will be conducted through the Quality and Cost based selection (QCBS) procedures specified in the Public Procurement Regulations.
6. This is not a request for proposals. After a review of the expression of interest, a shortlist will be prepared, and shortlisted consultants will be invited to submit their proposals through a letter of invitation including specific terms of reference.

7. Interested eligible consultants may obtain further information from the office of the Secretary TPDC Tender Board, Tanzania Petroleum Development Corporation, Benjamin William Mkapa Towers, Tower "A", Azikiwe/Jamhuri Streets, P.O. Box 2774, Dar-es-Salaam, Room number 101 on the 10th floor between 9:00 and 15:00 hours from Monday to Friday inclusive except on Public Holidays.
8. Expressions of Interest (EoI) must be delivered to the address below, in a sealed envelope by hand or courier at room number 401 on the 4th floor at or before 11:00 hours on 29th January, 2018. The outer cover shall be clearly marked; Tender Number **"ISP-DRM-NRG/TZ/AfDB/CS04/QCBS/2018 CONSULTANCY SERVICES TO DEVELOP SUPPLIERS DATABASE AND OPPORTUNITIES IN THE EXTRACTIVE SECTOR"**. **Not to be opened before 11:00 hours on Monday, 29th January, 2018.**
9. Deadline for submission of bids shall be on Monday, 29th January, 2018 at 11:00 hour's local time. Expression of Interest will be opened promptly thereafter and in the presence of Tenderers representatives who choose to attend opening ceremony at Benjamin William Mkapa Pension Towers, Tower "A", Azikiwe/Jamhuri Streets at TPDC Board Room number 106 on the 10th floor.
10. Late Expressions of Interest shall not be accepted for evaluation irrespective of the circumstances.

**Managing Director,
Tanzania Petroleum Development Corporation,
Benjamin William Mkapa Towers, Tower "A"
Azikiwe/Jamhuri Streets,
Room No. 401, 4th floor.
P.O. Box 2774,
Dar-es-Salaam, Tanzania.
Tel: +255-22 2200103-4, 2200112,
Fax: +255-22-2200113.**